

# TOPSAIL BEACH FEE SCHEDULE

## FY 2022-2023

### I. BUILDING PERMIT FEE SCHEDULE

| <u>BUILDING VALUATION</u> | <u>PERMIT FEES</u>                      |
|---------------------------|---|
| \$0 ~ \$500               | \$25.00                                 |
| \$501 ~ \$3,000           | \$55.00                                 |
| \$3,001 ~ \$5,000         | \$80.00                                 |
| \$5,001 ~ \$10,000        | \$105.00                                |
| \$10,001 ~ \$25,000       | \$135.00                                |
| \$25,001 ~ \$50,000       | \$155.00                                |
| Over \$50,000             | \$155 + \$4.00 per \$1000 over \$50,000 |

#### ELECTRICAL (Per Unit)

|                              |          |
|------------------------------|----------|
| New Construction & Additions | \$105.00 |
| Alterations & Replacement    | \$55.00  |

#### HEATING AND AIR (Per Unit)

|                              |          |
|------------------------------|----------|
| New Construction & Additions | \$105.00 |
| Alterations & Replacement    | \$55.00  |
| Gas Permit                   | \$55.00  |

#### PLUMBING (Per Unit)

|                              |          |
|------------------------------|----------|
| New Construction & Additions | \$105.00 |
| Alterations & Replacement    | \$55.00  |

#### OTHERS (Per Unit)

|   |   |
|---|---|
| Insulation  | \$55.00   |
| Sign (non-structural)                             | \$55.00   |
| House Moving                                      | \$250.00  |
| Demolition  | \$105.00  |
| Performance Bond Required for Removing House      | \$1,000.00  |
| Homeowners Recovery Fund                          | \$10.00   |
| Site Plan Review                                  | \$250.00  |
| Zoning Permit                                     | \$30.00   |
| Zoning Letter                                     | \$25.00   |
| Floodplain Development                            | \$50.00   |
| Zoning Variance/Appeal Request                    | \$250.00  |
| Special Use Permit                                | \$350.00  |
| Text Amendment/Rezoning Request                   | \$350.00  |
| Conditional Rezoning Request                      | \$350.00 for 0-3 acres<br>\$400.00 for 4-6 acres<br>\$475.00 for 7-9 acres<br>\$50.00 per acre over 9 acres |
| Preliminary Plat Subdivision                      | \$250.00 + \$10 per lot   |
| Final Plat - Major Subdivision                    | \$250.00 + \$10 per lot   |
| Final Plat - Exempt Division or Minor Subdivision | \$50.00   |
| Re-Inspections                                    | \$25.00   |
| Certificate of Occupancy                          | \$25.00   |

#### PENALTIES & FINES

|                                |  |
|--------------------------------|--|
| Starting Work Without a permit | Double Permit Fees                           |
| Zoning Violation               | Forfeit Permitting Privileges until Resolved |

**II. MONTHLY WATER CHARGES**

|                  |                           |                     |
|------------------|---------------------------|---------------------|
| Facility Charge  | (0 gallons)               | * \$32.00/month     |
| Additional Usage | (1-3,333 Gallons)         | \$6.00 per 1000 gal |
| Additional Usage | (3,334- 10,000 Gallons)   | \$6.30 per 1000 gal |
| Additional Usage | (10,001 - 20,000 Gallons) | \$6.60 per 1000 gal |
| Additional Usage | (Above 20,000 Gallons)    | \$6.90 per 1000 gal |

\* \$20/month for multiple units on a master meter (effective July 1, 2014)

|                   |                               |                               |
|-------------------|-------------------------------|-------------------------------|
| <u>Meter Size</u> | <u>System Development Fee</u> | <u>Tap-On Fee</u>             |
| 1' Meter          | Per Adopted Fee Analysis      | \$1,000.00                    |
| All Other Sizes   | Per Adopted Fee Analysis      | Cost Plus 25%                 |
| Businesses        | Per Adopted Fee Analysis      | As above, based on meter size |

Irrigation

*System Development Fee* Per Adopted Fee Analysis  
*\*Tap-On Fee (\$800 for 3/4" and \$1,000 for 1")*  
*\*3/4 inch meter for irrigation only*

Other Fees

|  |   |
|--|---|
| Credit Card Convenience Fee                    | 3% of Total Charge + \$0.30 per transaction |
| Residential Water Deposit (Owner Applicant)    | \$100                                       |
| Residential Water Deposit (Renter Applicant)   | \$200                                       |
| Commercial Water Deposit                       | \$300                                       |
| Cut off/ on                                    | \$10.00                                     |
| Meter Check/Re-Read                            | \$25.00                                     |
| Disconnect Fee                                 | \$25.00                                     |
| Disconnect Fee more than once in a fiscal year | \$50.00                                     |
| Delinquent Account Deposit                     | \$200.00                                    |
| Road Bore Fee                                  | \$600.00                                    |

After two months of non-payment the account becomes final and the initial deposit may be applied to the balance on the account. For Reconnection the customer will be required to pay any remaining balance in full, a deposit of \$200 and a reconnect fee of \$50. Charges are doubled for delinquent commercial accounts.

Town Ordinance, Section 19-47 Meter Reading: Billing: Collections charge for water and garbage service commences when meter is installed whether used or not. Sixty days may be allowed for hooking on initial installation of water system.

**III. SOLID WASTE**

|                             |   |
|-----------------------------|---|
| One (1) Cart                | \$17.00/Month                                   |
| Additional Cart             | \$17.00/Month                                   |
| Additional Cart             | \$75.00 (one-time fee for cart to be delivered) |
| Additional Cart (used)      | \$37.50   |
| Pick-up                     | \$25.00   |
| Recycling Fee (Residential) | \$5.00/Month                                    |
| Recycling Fee (Business)    | \$10.00/Month                                   |

#### **IV. MARINA FEES**

#### **FEES**

##### **Boat Slips**

##### **RECREATIONAL**

|                          |          |
|--------------------------|----------|
| Overnight                | \$35.00  |
| Weekly                   | \$200.00 |
| Monthly (month to month) | \$600.00 |

##### **Boat Ramp**

|                                     |   |
|-------------------------------------|---|
| Season Pass for Property Owner      | \$50.00   |
| Weekly Pass for Property Owner      | \$20.00   |
| Season Pass for Non-Property Owners | \$100.00  |
| Weekly Pass for Non-Property Owners | \$40.00   |
| Per Launch                          | \$10 (an honor box is located next to the ramp when attendant is not on duty) |

#### **V. BEACH PERMITS**

|                                     |          |
|-------------------------------------|----------|
| Season Pass for Property Owners     | \$25.00  |
| Season Pass for Non-Property Owners | \$100.00 |
| Weekly Pass                         | \$50.00  |

#### **VI. WIRELESS COMMUNICATION FEES**

|   |         |
|---|---------|
| Co-Location Modification Application fee  | \$2,500 |
| Co-Location Consulting fee                | \$8,500 |
| New Tower Conditional Use Application fee | \$5,000 |
| New Tower Consulting fee                  | \$8,500 |

|  |         |
|--|---------|
| Eligible Facility Fee  | \$2,500 |
| Eligible Facility Consulting Fee                                   | \$1,000 |
| New Tower/Substantial Modification Conditional Use Application fee | \$5,000 |
| New Tower/Substantial Modification Consulting fee                  | \$8,500 |

#### **VII. RESERVED**

#### **VIII. Horse Permits**

##### **Residents**

|                               |      |
|-------------------------------|------|
| Season Pass (Vehicle Sticker) | \$25 |
| Day pass                      | \$5  |

##### **Nonresidents**

|                               |      |
|-------------------------------|------|
| Season Pass (Vehicle Sticker) | \$50 |
| Day Pass                      | \$10 |

**IX. ADMINISTRATIVE FEES**

|                             |   |
|-----------------------------|---|
| Credit Card Convenience Fee | 3% of Total Charge + \$0.30 per transaction |
| Return Check Fee            | \$25.00 (Per GS 25-3-506)                   |
| Wire Fee                    | \$50.00                                     |
| Copies (Black & White)      | \$.25/page (no charge for first 20 pages)   |
| Copies (Color)              | \$.50/page-                                 |
| Towing and Storage          | Actual expenses incurred                    |

**X. TOWN CENTER FACILITY RENTAL FEES**

|                               |   |
|-------------------------------|---|
| Non Profit-Topsail Beach      | No Charge   |
| None Profit non Topsail Beach | \$150 per day   |
| Residential/Family event      | \$150 per day   |
| Commercial Event              | \$250 per day (Entire Park)   |
| Picnic Shelter                | \$50 for 3hours (Town Park is always open to public even with reservation. Rental of Shelters is exclusive for the period rented) |
| Town Sponsored Event          | No Charge   |

Porta-John requirement Based on Size of Event- 1 Male per 250 1 Female per 250. Bathrooms will meet events not exceeding 250 persons. If over 250 people then the units should be added using the NC Plumbing Code as an industry standard.

**XI. ADMINISTRATIVE COLLECTION FEES**

Outstanding Civil Citation Fines that are not paid to the Town and require the use of a collection agency will be a charged an additional administrative fee to recover costs incurred by the Town. This includes the Collection Agency Fees. The fee schedule is as follows:

\$25.00 Citation= \$15.00 Administrative Fee

\$100.00 Citation = \$50.00 Administrative Fee

>\$100.00 Citation = 40% of fine